

File No. AHY-A(4)5/2019-L  
Government of Himachal Pradesh  
Animal Husbandry Department



From

The Secretary (AH) to the  
Government of Himachal Pradesh

To

The Director, Animal Husbandry  
Shimla-5, Himachal Pradesh

Dated, Shimla-2 the 05<sup>th</sup> July, 2022  
05, June, 2022

Subject:- हिमाचल प्रदेश गौसेवा आयोग द्वारा गौसदनों/ गौ  
अभ्यारण्यों के संचालन हेतु गौपाल योजना के अंतर्गत दी  
जाने वाली मु० ७००/- रुपये प्रति गौवंश प्रति माह  
प्रोत्साहन राशि बारे मानक संचालन प्रक्रिया (Standard  
Operating Procedures) की स्वीकृति हेतु ।

Sir,

I am directed to refer to your office letter No. HPGSA-3/2020-21-(SOPs)-224 dated 30-05-2022 on the subject cited above and to convey the approval of the competent authority for the SOPs (as submitted by you) governing the operating procedures for providing assistance for running of Gausadans under "GOPAL" Scheme. So far as the implementation of enhancement of grant from Rs. 500 to Rs. 700 to Gausadans/ Gaushalas is concerned, it has been decided that this scheme enhancement would be applicable from 01-06-2022.

You are, therefore, requested to kindly take further necessary action in the matter accordingly.

Yours faithfully,

(Jagtamba Devi)

Joint Secretary (AH) to the  
Government of Himachal Pradesh  
Phone No. 0177-2880838

CISA  
6/7/22

**Draft Proposal for Providing Assistance for Running of Gausadans/  
Gaushalas and Cattle Sanctuaries under "GOPAL" Scheme.**

The Government of Himachal Pradesh is providing financial assistance to the Gausadans, Gaushalas, Cattle Sanctuaries & Big Gausadans in the State since August, 2020 so that the NGOs running these institutions may be able to accommodate stray cattle as per their carrying capacity with ease without any financial difficulty. This financial assistance is being provided through Deputy Directors as per approved SOPs. But due to sharp increase in the cost of fodder, feed and labour and decrease in donations due to pandemic, the NGOs are finding it difficult & facing problems for smooth management of Gausadans/ Cattle Sanctuaries to meet out the routine daily expenses of the sheltered cattle. The Hon'ble Chief Minister in his budget speech announced to enhance the financial Assistance from existing rate of Rs. 500/- per Gauvansh per Month to Rs. 700/- per gauvansh per month from this financial year and this financial assistance scheme will be named as **GOPAL**.

The following Standard Operating Procedures are proposed for the smooth implementation of "**GOPAL**" Scheme in the State: -

1. In accordance with the advice of the Finance Department, Govt. of Himachal Pradesh, and notified HPGSA Grant in Aid Rules 2021(2) point no. 9, the HPGSA will implement the scheme of providing financial assistance to the Gaushala/ Cattle Sanctuaries in the State. The expenditure of the Scheme will be met from the Non-Budgetary resources of the Aayog such as Income source like cess from sale of liquor, 15% of total receipts of Temple Trusts, Donations, Corporate Social Responsibility (CSR) or any other scheme for income generation by Himachal Pradesh Government.
2. The benefit of the scheme shall be extended to Cattle Sanctuaries /Big Gausadans established by the Government, registered Gausadans & Gaushalas, Gausadans run by Panchayats, Mahila Mandals, Local Bodies and NGOs etc. and also to unregistered Gausadans/Institutions providing shelter and care to stray/ abandoned gauvansh subject to the satisfaction of Monitoring Committees and certification thereof.
3. The implementation of the Scheme shall be monitored by monitoring committees formed at District, Sub-Division and local levels as under:-



- **District Level Committee:**
    - Deputy Commissioner-Chairman
    - Deputy Director (AH/B)-Nodal Officer
    - Representative of HP Gausewa Aayog (Nominated Member of the Aayog and in case of non-representation of nominated member of HPGSA in the district the Assistant Director of Animal Husbandry will be member.
  - **Sub-Division Level Committee**
    - SDM-Chairman
    - Senior Veterinary Officer- Nodal Officer
    - Chief Veterinary Pharmacist/ animal Husbandry Assistant-Member
  - **Local level Committee:**
    - Veterinary Officer
    - Tehsildar/Naib Tehsildar
    - Member of Gausadan/Gaushala/Cow Sanctuary Managing Committee
4. A record of all gauvansh housed in the Gausadans/Gaushalas and Cow Sanctuaries shall be entered in a Livestock Register to be maintained by the Management Committee after complete tagging under INAPH (information network for Animal Productivity and Health) and NADCP (National Animal Disease Control Programme) as per the GOI Guidelines" as approved by the Cabinet of Hon'ble Ministers on 23-05-2020. The tagging of new Gauvansh adopted from road side shall also be ensured by the Management Committee and hence forth the Management committee of Gausadan/ Gaushalas or Cow Sanctuaries shall be responsible for the ward and watch of the adopted cattle. The NGO/ management committee of concerned Gausadans/Gaushalas and Cattle Sanctuaries has to apply for financial assistance on prescribed proforma (Annexure-A). The entries in the register shall be verified by the Local Level Committee.
5. A maintenance allowance of Rs. 700/- per gauvansh per month shall be given to the existing and new Gausadans/Gaushalas and Cattle Sanctuaries managed by the NGOs and management committees (once they start providing shelter to stray cattle).
6. This allowance shall be payable to cattle/calves above six months of age. The inclusion of a particular cattle under the scheme, in the category

- “abandoned/stray” for the purpose of financial assistance, shall be decided by the Local Level Committee.
7. The minimum number of cattle housed in a particular institution should be 30 (thirty) to qualify for getting the benefit of this scheme.
  8. The Management committees/ NGO of the Gausadans/ Gaushalas or Cattle Sanctuaries will enter the number of cattle in Livestock Register for each day. The total will be added on the last day of the month and divided by 30 numbers of days to calculate the average strength of cattle maintained during the month and rounded off to the nearest whole number. The financial Assistance for that month shall be released on the basis of this number only.
  9. A certificate verifying the number of cattle housed by the Gausadans/ Gaushalas or Cow Sanctuaries during the month shall be issued by the Management Committee and verified by Local Level Committee (as per proforma at **Annexure-B**) in the first seven working days of the subsequent month to facilitate timely transfer of funds.
  10. The Managing Committee of Gausadans/ Gaushalas or Cattle Sanctuaries receiving benefits of the scheme shall be bound to maintain the housed animals in good health and to provide adequate feed and fodder as per earlier issued SOPs dated 31.03.2021.
  11. The average number of cattle housed by the Gausadans/Gaushalas or Cattle Sanctuaries during the month shall be verified by the Local Level Committee in the livestock register.
  12. The Senior Veterinary Officers/ Veterinary officers shall periodical check the health status of sick/ injured sheltered gauvansh and ensure Veterinary aid to them. The regular vaccination of the sheltered gauvansh will be ensured by the concerned Senior Veterinary Officer/ Veterinary Officer.
  13. It is proposed that the NGOs/Management committees receiving the benefits of the scheme shall submit their certified Bank Account Numbers to receive the financial Assistance under GOPAL Scheme through online bank transfers. And the office of the Deputy Director (AH/B) of the district shall ensure transfer of the due amount directly into the account of the Gausadans/Gaushalas or Cattle Sanctuaries online, latest by 20<sup>th</sup> of the subsequent month. The concerned Deputy Director (AH/B) will ensure the submission of Utilization Certificate of funds provided under the scheme before the submission of demand for next month. The Deputy Director (AH/B) shall submit the demand under the scheme on prescribed proforma



(Annexure-C) after seeking the same from the concerned Gausadans/Gaushalas or Cattle Sanctuaries .

14. The Management Committee of the Gausadans/ Gaushalas or Cattle Sanctuaries shall ensure judicious use of funds on feed and fodder, labour or any component and shall maintain proper accounts as per requirement for public audit. The Management Committee shall ensure the quality of Tudi (wheat/bhusa)/ silage/ green fodder, raw material of feed and other components procured.
15. The audit may be conducted by Local Audit Department/Audit Wing of Panchayati Raj Department/Internal Audit Team Or any other Government Audit Department as deemed fit and necessary every year.
16. The management committee/NGOs of Gosadans/ Gausahalas and Cattle Sanctuaries should be paid this financial assistance regularly on monthly basis and arrears if any due to unavoidable circumstances can be paid in next month with the justification but will not be paid exceeding two months in any case. (e.g. the arrears of January can be paid till March but cannot be paid after 31<sup>st</sup> March).
17. No funds under this scheme will be provided for milch cows kept by NGOs/ management committees for milk purpose only. Such animals will not be counted for the purpose of assistance under the **GOPAL** Scheme.
18. The NGOs/ management committees are bound to keep the registers provided by IHPGSA updated daily and monthly basis.



हिमाचल प्रदेश गौसेवा आयोग की गोपाल योजना के तहत प्रोत्साहन राशि हेतु आवेदन पत्र

1. गौसदन / गौअभ्यारण्य व संस्था का नाम.....
2. संचालक व संस्था का नाम.....
3. गौसदन / गौअभ्यारण्य का पता.....
4. गौसदन / गौअभ्यारण्य किस पशु चिकित्सालय के अन्तर्गत आता है, उसका नाम.....
5. संस्था का TAN/PAN no. (यदि है तो).....
6. मोबाइल नं० ..... 6. ई-मेल .....
8. बैंक का नाम..... 8. खाता संख्या ..... 9. IFSC Code.....  
(पास बुक या चेक बुक की छायाप्रति)
10. कैटल रजिस्टर के अनुसार बेसहारा गौवंश जो ईन्हाफ पोर्टल पर अपलोड हुए हो की संख्या (कम से कम 30 गौवंश होना आवश्यक).....

### प्रतिज्ञा - पत्र

मैं घोषणा करता - करती हूँ कि:-

- जैसे ही मेरे / संस्था के खाते में सरकार द्वारा अनुदान राशि जारी की जाती है मैं उसका भुगतान गौशाला / गौअभ्यारण्य में रखे गौवंश के लिए ही प्रयोग करूंगा / करूगी, जोकि श पत्र के अनुरूप होगा।
- यदि मैं / संस्था पशु पालन विभाग / गौसेवा आयोग द्वारा निर्धारित माप दण्डों की अनुपालन करने में विफल रहता / रहती हूँ तो विभाग भविष्य की सहायता किस्तों को बन्द करने के लिए अधिकृत है।
- मेरे द्वारा आवेदन में दी गई जानकारी के सभी तथ्य सही हैं।
- गौसदन / गौअभ्यारण्य में जितने भी बेसहारा पशुओं को आश्रय उपलब्ध करवाया जाएगा उनको टैग करके ही गौसदन में पूर्ण रिकार्ड रखा जाएगा।
- गौसदन / गौअभ्यारण्य के अभिलेखों का संधारण अनिवार्य रूप से किया जाएगा एवं इनका निरीक्षण एवं जांच पशु पालन विभाग के अधिकारियों तथा जिला दण्डाधिकारी द्वारा अधिकृत अन्य अधिकारियों द्वारा कभी भी किया जा सकता है।
- जिला प्रशासन व पशुपालन विभाग के अधिकारियों द्वारा जो भी बेसहारा पशु गौसदन / गौअभ्यारण्य में भेजे जाएंगे उन्हें टैग करके गौसदन में आश्रित किया जाएगा।



गौसदन / गौअभ्यारण्य  
संचालक / आवेदक के हस्ताक्षर

## सत्यापन प्रमाण पत्र

1. प्रमाणित किया जाता है कि आवेदक के पास गौसदन में माह.....के दौरान ..... संख्या (औसत) बेसहारा गौवंश को आश्रित किया गया है। स्थानीय कमेटी द्वारा उक्त गौसदन का निरीक्षण भी किया गया व सभी गौवंश स्वस्थ पाए गए। गौसदन का प्रबन्धन भी सही पाया गया। गौसदन द्वारा रजिस्टर में SOPs के अनुसार लेखा-जोखा भी सही प्रकार से रखा गया है। गौसदन में बेसहारा गौवंश की औसत संख्या अनुसार माह में योजना के तहत मु0 700/-प्रति गौवंश प्रति माह में मु0..... रूपये की राशि जारी करने की प्रस्तावना करती है।
2. प्रमाणित किया जाता है कि आवेदन हेतू निर्धारित/ आवश्यक दस्तावेज संलग्नित है तथा पूर्ण रूप से सत्यापित है।
3. सत्यापन उपरान्त आवेदन पत्र जिला स्तरीय कमेटी जिला..... हिमाचल प्रदेश को अनुमोदन (स्वीकृति) हेतू प्रेषित है।

समस्त लोकल कमेटी के सदस्यों के हस्ताक्षर

जिला स्तरीय कमेटी के कार्यालय उपयोग हेतू

आवेदन पत्र अनुमोदित है तथा आवेदक (गौशाला व गौ अभ्यारण्य) को 700 रूपये प्रति गौवंश प्रति माह की दर से मु0.....प्रोत्साहन राशि गोपाल योजना के तहत स्वीकृत की जाती है।

जिला स्तरीय कमेटी के हस्ताक्षर

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PROFORMA

Name of the District :

Month :

Funds released from HPGSA till date	Funds utilized till date	Balance funds if any	Detail of Gausadans/Cattle Sanctuaries to be provided during financial assistance current month	No. of animals sheltered in Gausadans /Cow Sanctuaries	Demand of funds for current month

Deputy Director

(Animal Health/ Breeding)

District \_\_\_\_\_

Himachal Pradesh

*[Signature]*