

**The Himachal Pradesh Gauvansh Sanrakshan
And Samvardhan Draft Rules, 2022**

(Authoritative English text of the Government Notification No. AHY-D(4)3/2018-
P-I Dated as required under clause (3) of article 348 of the Constitution of India)

**Govt. of Himachal Pradesh
Animal Husbandry Department
Shimla-2,**

File No. HPGSA-9/2019-Rules

Dated September, 2022

Notification

In exercise of the powers conferred by section 24 of the Himachal Pradesh Gauvansh Sanrakshan and Samvardhan Act, 2018 (Act No. 2 of 2019), the Governor, Himachal Pradesh is pleased to make the following rules for carrying out the purposes of the said Act, namely:-

1. (I) **Short title and commencement.**- (i) These rules may be called "the Himachal Pradesh Gauvansh Sanrakshan and Samvardhan Rules, 2022".-
(ii) These rules shall come into force from the date of its publication in the Rajpatra (e-Gazette) Himachal Pradesh.
2. **Definitions-**
 - (1) In these rules, unless the context otherwise require,-
 - (a) "Act" means the Himachal Pradesh Gauvansh Sanrakshan and Samvardhan Act, 2018 (Act No. 2 of 2019);
 - (b) "Allowances" means medical allowance, traveling allowance, daily allowance and any other allowance as specified by the state Government;
 - (c) "Director" means Director of Animal Husbandry, Himachal Pradesh;
 - (d) "fee" means registration fee for registration of Institution under sub-section (1) of section 13 of the Act or fee realized under rule 7 of these rules;
 - (e) "Form" means the forms appended to these rules;
 - (f) "Nodal Officer" means an officer from the Department of Animal Husbandry, not below the rank of Assistant Director, appointed to function on behalf of Member Secretary and shall perform the duties of DDO of the Aayog ; and
 - (g) "Special Invitee" means a special nominee entitled to participate in the activities and meetings of the Aayog.
 - (2) The words and expressions used in these rules, but not defined, shall have the same meaning as respectively assigned to them in the Act
3. **Terms and Conditions of Non-official Members:-**
 - (1) The non- official members will be resident of Himachal Pradesh who are doing extraordinary work for rehabilitation of stray cattle and conservation of Germ Plasm of Indian breeds of cattle. The members will be nominated by the Government .

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 - (1) The non- official members will be resident of Himachal Pradesh who are doing extraordinary work for rehabilitation of stray cattle and conservation of Germ Plasm of Indian breeds of cattle. The members will be nominated by the Government .

- (2) The non- official members shall not be paid any salary or honorarium, however allowances shall be paid to them at the rates as are applicable to Class-I officers of the State Government.

4. **Salary, honorarium and allowances of the Vice- Chairperson.-** The Vice-Chairperson of the Aayog shall be paid salary and allowances besides other facilities like residence, personal staff and vehicle, as governed by the norms notified by the finance department of the State Government, from time to time, from the funds of the Aayog.

5. **Terms and conditions of service of officers and employees.-**

- (1) The officer and the employees in the Aayog will be deputed either through internalization or on outsource basis.

- (2) The salaries of the officers and employees deputed to the Aayog through internalization from the Department of Animal Husbandry may continue to be drawn against vacant posts in the Department.

- (3) The salaries of the officers and employees deputed to the Aayog through internalization from Animal Husbandry Department shall be drawn from the Department of Animal Husbandry Himachal Pradesh and the salaries of the staff deputed in Himachal Pradesh Gauseva Aayog shall be drawn from the consolidated funds of the Aayog.

- (4) In case of posts filled up in the Aayog which have other nomenclature in various Departments, Commissions, Boards, Corporations, Federations, etc. in the Government of Himachal Pradesh and are similarly situated posts having same pay scale and grade pay shall draw equivalent salary.

- (5) Allowances like medical, travelling and daily allowances or any other allowance shall be paid as applicable to the State Government employees.

6. **Registration of Institution and audit of their accounts.-**(1). The Aayog shall register the following institutions involved in protection, conservation and welfare of the Gauvansh after receiving Rs. 500/- as fees, namely:-

- (i) **Gausadans.-** Institutions providing shelter, food and treatment to the abandoned, stray and infirm cattle shall be registered as Gausadans.

- (ii) **Cow Sanctuaries and Gau Abhyaranaya.-** A large fenced area developed in such a manner that the cattle have ample open grazing spaces with few shelters, shall be registered as cow sanctuary or Gau Abhyaranya.

- (iii) **Gaushalas.-** Institutions working for the development and conservation of indigenous breeds of cow shall be registered as Gaushalas.

- (iv) **Gau Vigyan Kendras.-** An institute that conducts research on cow products or manufactures cow related products shall be registered as Gau Vigyan Kendra.

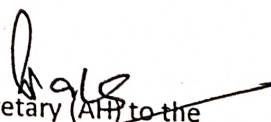
- (v) Any other such institution by whatever name it may be called, that the Aayog considers as doing exemplary work towards the objectives to carry out the purpose of the Act.

- (vi) The institutions shall apply to the Aayog for registration as per Annexure- I, accompanied by documents as specified in Annexures II, III and IV annexed to these rules.

- (vii) All institutions registered with the Himachal Pradesh Govansh Samvardhan Board shall

automatically be registered with the Himachal Pradesh Gauseva Aayog. Their registration shall simply be transferred to the Aayog.

- (2) The Aayog shall issue a Certificate to the registered Institution. The Aayog shall issue the Provisional Registration Certificate to already existing Gosadans/ Gaushalas, Cow sanctuaries and Gau Vigyan Kendras etc. whose land status is not clear. These types of institutions will be issued Registration Certificate once the said land is transferred in the name of Animal Husbandry Department.
 - (3) The Aayog shall issue registered institutions a Certificate as per Annexure-V.
 - (4) The Aayog shall maintain a Register of Institutions as per Annexure- VI.
 - (5) The Aayog shall issue directions to the respective Districts offices to get the audit of the accounts of registered institutions conducted which gets the financial assistance from the Aayog through any competent authority.
 - (6) It shall register, inspect and provide assistance to the Institutions as and when required as per the schemes approved from time to time, as applied by the institution on Annexure- VII & VIII.
7. (1) The Aayog shall make provisions for solutions to the problems related to abandoned cow in the State by providing technical and financial assistance to the proposals for financial assistance received on the basis of the merit to Gosadans, Gaushalas, Gauvigyan Kendras, Cow Sanctuaries or any other scheme approved by the Government.
- (2) The Aayog shall examine and grant approval to the proposals for financial assistance received on the basis of the merit to Gosadans, Gaushalas, Cow Sanctuaries, Nandi Shalas, GauVigyanKendras and Cow product units, besides projects to conserve and to promote research on various aspects of indigenous breeds of cow.
8. **Annual Report :-** The Aayog shall prepare its annual report giving full account of its activities during the previous financial year as per Annexure-IX, and forward the copy of the same to the Government.
9. **Budget of the Aayog.-**The Aayog shall prepare the budget of the next financial year before 20th of March every year.


Secretary (AH) to the
Government of Himachal Pradesh
Secretary (Animal Husbandry) to the
Govt. of Himachal Pradesh
Shimla-171002

[See rule 6 (1)]

Application for Registration of an Institution

Name of the Institution _____

Category under which to be registered: Gosadan / Cow Sanctuary/ Gaushala / GauVigyan
Kendra / Others. (Name to be specified: _____)

To

The Member Secretary,
The Himachal Pradesh Gauseva Aayog,
Shimla-5

Sub: Application for Registration of Institution under "The Himachal Pradesh Gauvansh Sanrakshshn And Samvardhan Rules, 2022".

Sir,

Whereas the aforesaid "The Himachal Pradesh Gauvansh Sanrakshshn And Samvardhan Rules, 2022" provide for the Registration of Institution engaged in protection, conservation and welfare of the cow under the provisions of "The Himachal Pradesh Gauvansh Sanrakshshn And Samvardhan Adhinyam, 2018".

Now therefore, this Institution intends to get registered, under the said Rules, hence, this application, accompanied by such particulars as required is being submitted in triplicate.

A crossed demand draft No. _____ dated for Rs. _____ of
_____ Bank is also enclosed as registration fee.

Full Address:

Seal of the Institution

Head of the Institution

Description of documents to be submitted:

1. Registration certificate of the Organization.
2. Copy of Constitution / Bye Laws of the Institution.
3. Copy of resolutions adopted by the managing committee/ proceedings of the meeting, pertaining to the mandate of the Act.
4. List of activities related to protection, rehabilitation, conservation and welfare of the Cow for the last one year duly verified by the Veterinary Officer and / or member / special invitee member of the H P Gauseva Aayog.
5. Papers pertaining to the land ownership.
6. Audited financial reports / papers.
7. Certificate from a Nationalized Bank on its letterhead verifying the account details as per Annexure VIII.
8. Details of financial assistance received in the past from other sources including public donations etc.
9. Recommendation Certificates / letters from the Panchayat and local administration (Annexure IV) as well as Veterinary Officer (Annexure III) where the institution is proposed to be set up.

Date of application:

Signature
(Head of Institution)

RECEIPT

Received application for registration along with bank draft
No. _____ dated _____ for Rupees Five Hundred only along
with copies of relevant documents.

Dated:

Member Secretary
Himachal Pradesh Gauseva Aayog,
Shimla

[See rule 6 (1)]
Particulars of the Institution

1. Name of the Institution- _____

Date of Establishment- _____

2. Address- _____

3. The aim and objectives of the Institution accompanied by copies of deed or instrument or such abstract which may reflect upon these.

4. Certificate of registration under any enactment provided it is registered.

5. Bye-laws of the institution relevant documents:

6. Names and addresses of the trustee members with the post held in relation to Institution.

7. Employees of the Institutions, if any:

8. Details of the livestock:

Number _____ Breed if specific, _____

- | | | |
|-------------------------------------|----------|------|
| (i) Cows : | In Milk: | Dry: |
| (ii) Heifers | | |
| (iii) Bulls | | |
| (iv) Bullocks | | |
| (v) Calves -Male/Female | | |
| (vi) Other livestock (Mention type) | | |

9. Income of the institution from sale of 1. 2. 3. 4. 5.
Milk and other cow products with
name of products over last five
years:

10. Full particulars of land held by Institution: Agriculture Grass Pasture Other category

- (a) Irrigated
- (b) Non-irrigated

11. Land use classification:

12. Source of Income:

Amount received from Government Agencies over last 5 years

Amount received from Other Sources over last 5 years

13. Activity wise Expenditure incurred over last 5 years:

- | | | | | | | |
|----|---------------------------------------|----|----|----|----|----|
| 1) | On Infrastructure: | 1. | 2. | 3. | 4. | 5. |
| 2) | On Feed Foder: | 1. | 2. | 3. | 4. | 5. |
| 3) | On Labour / Manpower / Transport etc. | 1. | 2. | 3. | 4. | 5. |

14. Audited account of last 3 years:

15. Other information:

Signature of Head of Institution

Annexure-III

[See rule 6 (1)]

Certificate of the Senior Veterinary Officer / Veterinary Officer Department of Animal Husbandry

To

Member Secretary
Himachal Pradesh Gauseva Aayog

This is to certify that the following Institution is maintaining Cattle in their Gosadan / Gaushala / Govigyan Kendra / Other institution by the name as per the details given below

OR

Is proposed to be established and the need for such an institution is justified to cater to the component of protection / conservation / welfare of the cow in accordance with the provisions of the Act.

1. Name and Address of the Organization:
2. Name and Address of the Institution (Running or Proposed):
3. Number of Animals given shelter / proposed to be given shelter in the said institution:

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|----------|--------------|------------------|-------|---------------|-------------|-------|-------------------|
| Cows Dry | Cows In Milk | Bullocks Rescued | Bulls | Female Calves | Male Calves | Total | Carrying Capacity |
| | | | | | | | |

4. Total number of Cattle rehabilitated / rescued / adopted in last three years:

- (i)
- (ii)
- (iii)

5. Total number of Cattle treated in last three years as per the treatment register maintained by the organization:

| Year | In the Institution | Taken to the Vety. Hospital / Dispensary | On the Spot | Total |
|-------|--------------------|--|-------------|-------|
| (i) | | | | |
| (ii) | | | | |
| (iii) | | | | |

Place:
Date:

Signature & Official Seal

Name of Officer:
Designation:
Mobile & Email:

Countersigned by Deputy Director (AH&B)

[See rule 6 (1)]

**Certificate to be obtained on the letterhead of the local body i.e. Panchayat / Village Samiti/
Gram Sabha/ Municipal Corporation- Council /Revenue Department**

To

Member Secretary
Himachal Pradesh Gauseva Aayog

This is to certify that the following Institution is maintaining Cattle in their Gosadan /
Gaushala/ Govigyan Kendra / Other institution by the name _____ as per
the details given below

OR

Is proposed to be established and the need for such an institution is justified to cater to
the component of protection / conservation / welfare of the cow in accordance with the
provisions of the Act.

1. Name and Address of the Organization:

2. Name and Address of the Institution (Running or Proposed):

3. Name of President / Secretary / Contact Person with contact details:

5. Total number of Animals given shelter / proposed to be given shelter in the said
institution:

6. That there need for the said institution is justified due to following reasons:

The credentials of the above organization that proposes to establish / operate the
proposed institution are hereby testified

Place:

Date:

Signature and Official Seal

Name of Officer:

Designation:

Mobile & Email

Countersigned by Deputy Director (AH&B)

REGISTRATION CERTIFICATE

[See rule 6 (3)]

Certified that _____ has been registered at serial No. _____ in the Register of institution of the Aayog as a _____ (GauSadan/ Gaushalla/ Cow Sanctuary/ Gau – Vigyan Kendra/ Others) as per the provision of section 13 (1) of The Himachal Pradesh Gauvansh Sanrakshshan And Samvardhan Act, 2018 (Act No. 2 of 2019) and rules framed there-under and registration is granted subject to the following conditions:-

- (1) The institution shall abide by its constitution.
- (2) The Institution shall discharge its functions for the cause of objects for which it is constituted.
- (3) No property of the Institution shall be disposed of in any manner without the prior permission of the Aayog.
- (4) All proceeds received in the name of institution shall be accounted for in proper books and audited by the Chartered Accountants or corresponding agency.
- (5) Institution shall submit its audited account and detailed if called for by the Aayog as and when required.

A certified copy of document is returned herewith for proper custody and record of the Institution.

Place:

Date:

Member Secretary
Himachal Pradesh Gauseva Aayog

Annexure-VI

REGISTER OF INSTITUTIONS

[See rule 6 (4)]

Name of Institution _____

Address _____

Objective _____

(To be specified if Institution rears / proposes to rear only Indigenous Cattle)

Date of Establishment _____ Registration No. _____

Registered under the enactment _____

| Date of Registration (1) | Registration No. (2) | Names & Address of the Members of Executive Body. (3) | Manner of succession of the Executive Body. (4) |
|-----------------------------|-------------------------|--|--|
| | | | |

Details of the Livestock Reared (Or proposed)

| Cows | | | Bulls / Bullocks | Total Cattle Housed | Total Carrying Capacity |
|------|---------|--------|------------------|---------------------|-------------------------|
| Dry | In Milk | Infirm | | | |
| (5) | (6) | (7) | (8) | (9) | (10) |
| | | | | | |

Gross Details of Income (Receipts / Proceeds) and Expenditure of the Institution

| From Government agencies Over last Five Years | | | | From Other Sources (Public Contribution) Over Last Five years | | | |
|---|----------------------|-----------------|----------------|---|----------------------|-----------------|----------------|
| Amount Received (11) | Amount Spent (12) | Purpose (13) | Agency (14) | Amount Received (15) | Amount Spent (16) | Purpose (17) | Source (18) |
| | | | | | | | |

Details of property IMMOVABLE

| Agriculture Land (19) | Value (20) | Non-Agriculture Land (21) | Value (22) | Building (23) | Value (24) |
|--------------------------|---------------|------------------------------|---------------|------------------|---------------|
| | | | | | |

Details of property MOVABLE

| Live-stock (25) | Value (26) | Securities (27) | Value (28) | Investment (29) | Cash Value (30) | Equipment (31) | Implement (32) | Vehicle (33) |
|--------------------|---------------|--------------------|---------------|--------------------|--------------------|-------------------|-------------------|-----------------|
| | | | | | | | | |

Signature of Head of Institution

[See rule-7]

Application for financial assistance from the H.P. Gauseva Aayog for an Institution.

Name of the Institution _____

Category under which registered: Gosadan / Cow Sanctuary/ Gaushala / GauVigyan Kendra / Others. (Name to be specified: _____)

To

The Member Secretary,
The Himachal Pradesh Gauseva Aayog,
Shimla-5

Sub: Application for financial assistance to the Institution registered under "The Himachal Pradesh Gauvansh Sanrakhshan And Samvardhan Rules, 2022".

Sir,

Whereas the aforesaid "The Himachal Pradesh Gauvansh Sanrakhshan And Samvardhan Rules, 2022" provide for financial assistance to Institutions engaged in protection, conservation and welfare of the cow under the provisions of "The Himachal Pradesh Gauvansh Sanrakhshan And Samvardhan Adhiniyam, 2018".

Now, therefore, this Institution intends to seek such assistance under the said Rules, hence, this application, accompanied by such particulars as required is being submitted in triplicate.

Full Address:

Head of the Institution
Seal of the Institution

Description of documents to be submitted:-

1. Registration certificate of the Organization with the HP Gauseva Aayog.
2. Copy of the proposal for which assistance is sought whether for infrastructure development/ augmentation / running of the institution.
3. List of activities related to protection, rehabilitation, conservation and welfare of the Cow for the last one year duly verified by the Veterinary Officer and / or member / special invitee member of the H P Gauseva Aayog.
4. Details of financial assistance sought in the past and present, from other sources including government departments / agencies, public donations, under CSR and other agencies on an affidavit.
5. Papers pertaining to the land ownership.
6. Audited financial reports / papers.
7. Details of financial assistance received in the past from other sources including public donations etc.
8. The proposal to be recommended by Panchayat/ local administration as well as Veterinary Officer and Deputy Director Animal Husbandry.
9. Copy of Project Proposal with **Detailed Estimates** either prepared by or duly approved by a civil engineer employed with a government department / agency.
10. Certificate from a Nationalized Bank on its letterhead verifying the account details as per Annexure VIII.

Date of Application:

Signature
(Head of
Institution)

[See Rule 6 & 7]

(To be obtained on the letter head of the Bank)

To

The Member Secretary,
Himachal Pradesh Gauseva Aayog.

We hereby certify the following details for the transfer of funds to the Organization mentioned below who is having account with our bank:

1. Name of the Organization:
2. Address of the Organization:
3. Name of Bank, Branch & Address:
4. Account No. of the Organization:
5. IFSC Code Number of the Bank:
6. Name, address and designation of signatories of the organization:

Signature

Name and Seal of the
Bank

[See Rule 8]
Annual Report

Annexure-IX

Himachal Pradesh Gau Seva Aayog Annual Income and Expenditure Statement.

Period :-

| Year | Source | Receipt | Total Receipt | Expenditure | | | Balance available |
|------|-----------------------------------|---------|---------------|---------------|---|--|---------------------------------|
| | Opening Balance | | | Sr.No. | Particulars | | Balance on dated 31-03-20... |
| | Grant in aid | | | 1 | Cow Sanctuary/ Big Gosadans | | |
| | Bank Intt. | | | 2 | New Gosadan | | |
| | Registration | | | 3 | Extension of Gosadan | | |
| | Excise and Taxation (Liquor Cess) | | | 4 | FCA Consultant. | | |
| | Temple Trust | | | 5 | Assistance to Gosadan (500/- per cow /per month | | |
| | Other Receipt | | | 6 | Tudi for Gosadan Khajjian. | | |
| | | | | 7 | Salaries to Outsource employee | | |
| | | | | 8 | Hired vehicles and Other Office exp. | | |
| | | | | 9 | Honorarium to Vice Chairman | | |
| | | | | 10 | HPGSA Website | | |
| | | | | 11 | Other, if any | | |
| | | | | Total | | | |