

[See rule 6 (1)]

Annexure-I

**Application for Registration of an Institution**

Name of the Institution \_\_\_\_\_  
Category under which to be registered: Gosadan / Cow Sanctuary/ Gaushala / GauVigyan  
Kendra / Others. (Name to be specified: \_\_\_\_\_)

To

The Member Secretary,  
The Himachal Pradesh Gauseva Aayog,  
Shimla-5

**Sub:** Application for Registration of Institution under "The Himachal Pradesh Gauvansh  
Sanrakshshn And Samvardhan Rules, 2022".

Sir,

Whereas the aforesaid "The Himachal Pradesh Gauvansh Sanrakshshn And  
Samvardhan Rules, 2022" provide for the Registration of Institution engaged in protection,  
conservation and welfare of the cow under the provisions of "The Himachal Pradesh Gauvansh  
Sanrakshshn And Samvardhan Adhiniyam, 2018".

Now therefore, this Institution intends to get registered, under the said Rules,  
hence, this application, accompanied by such particulars as required is being submitted in  
triplicate.

A crossed demand draft No. \_\_\_\_\_ dated for Rs. \_\_\_\_\_ of  
\_\_\_\_\_ Bank is also enclosed as registration fee.

Full Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Seal of the Institution

Head of the Institution

**Description of documents to be submitted:**

1. Registration certificate of the Organization.
2. Copy of Constitution / Bye Laws of the Institution.
3. Copy of resolutions adopted by the managing committee/ proceedings of the meeting, pertaining to the mandate of the Act.
4. List of activities related to protection, rehabilitation, conservation and welfare of the Cow for the last one year duly verified by the Veterinary Officer and / or member / special invitee member of the H P Gauseva Aayog.
5. Papers pertaining to the land ownership.
6. Audited financial reports / papers.
7. Certificate from a Nationalized Bank on its letterhead verifying the account details as per Annexure VIII.
8. Details of financial assistance received in the past from other sources including public donations etc.
9. Recommendation Certificates / letters from the Panchayat and local administration (Annexure IV) as well as Veterinary Officer (Annexure III) where the institution is proposed to be set up.

Date of application:

Signature  
(Head of Institution)

**RECEIPT**

Received application for registration along with bank draft  
No. \_\_\_\_\_ dated \_\_\_\_\_ for Rupees Five Hundred only along  
with copies of relevant documents.

Dated:

Member Secretary  
Himachal Pradesh Gauseva Aayog,  
Shimla

[See rule 6 (1)]  
Particulars of the Institution

1. Name of the Institution- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Establishment- \_\_\_\_\_

2. Address- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The aim and objectives of the Institution accompanied by copies of deed or instrument or such abstract which may reflect upon these.

4. Certificate of registration under any enactment provided it is registered.

5. Bye-laws of the institution relevant documents:

6. Names and addresses of the trustee members with the post held in relation to Institution.

7. Employees of the Institutions, if any:

8. Details of the livestock:

Number \_\_\_\_\_ Breed if specific, \_\_\_\_\_

- |                                     |          |      |
|-------------------------------------|----------|------|
| (i) Cows :                          | In Milk: | Dry: |
| (ii) Heifers                        |          |      |
| (iii) Bulls                         |          |      |
| (iv) Bullocks                       |          |      |
| (v) Calves -Male/Female             |          |      |
| (vi) Other livestock (Mention type) |          |      |

9. Income of the institution from sale of 1. 2. 3. 4. 5.  
Milk and other cow products with  
name of products over last five  
years:

10. Full particulars of land held by Institution:      Agriculture Grass Pasture      Other category
- (a) Irrigated
- (b) Non-irrigated
11. Land use classification:
12. Source of Income:

Amount received from Government Agencies over last 5 years

Amount received from Other Sources over last 5 years

13. Activity wise Expenditure incurred over last 5 years:

- |    |                                       |    |    |    |    |    |
|----|---------------------------------------|----|----|----|----|----|
| 1) | On Infrastructure:                    | 1. | 2. | 3. | 4. | 5. |
| 2) | On Feed Fooder:                       | 1. | 2. | 3. | 4. | 5. |
| 3) | On Labour / Manpower / Transport etc. | 1. | 2. | 3. | 4. | 5. |

14. Audited account of last 3 years:
15. Other information:

Signature of Head of Institution

**Annexure-III**

[See rule 6 (1)]

**Certificate of the Senior Veterinary Officer / Veterinary Officer Department of Animal Husbandry**

To

Member Secretary  
Himachal Pradesh Gauseva Aayog

This is to certify that the following Institution is maintaining Cattle in their Gosadan / Gaushala / Govigyan Kendra / Other institution by the name as per the details given below

OR

Is proposed to be established and the need for such an institution is justified to cater to the component of protection / conservation / welfare of the cow in accordance with the provisions of the Act.

1. Name and Address of the Organization:
2. Name and Address of the Institution (Running or Proposed):
3. Number of Animals given shelter / proposed to be given shelter in the said institution:

1	2	3	4	5	6	7	8
Cows Dry	Cows In Milk	Bullocks Rescued	Bulls	Female Calves	Male Calves	Total	Carrying Capacity

4. Total number of Cattle rehabilitated / rescued / adopted in last three years:

- (i)
- (ii)
- (iii)

5. Total number of Cattle treated in last three years as per the treatment register maintained by the organization:

Year	In the Institution	Taken to the Vety. Hospital / Dispensary	On the Spot	Total
(i)				
(ii)				
(iii)				

Place:  
Date:

Signature & Official Seal

Name of Officer:  
Designation:  
Mobile & Email:

Countersigned by Deputy Director (AH&B)

[See rule 6 (1)]

Annexure-IV

Certificate to be obtained on the letterhead of the local body i.e. Panchayat / Village Samiti / Gram Sabha / Municipal Corporation- Council / Revenue Department

To

Member Secretary  
Himachal Pradesh Gauseva Aayog

This is to certify that the following Institution is maintaining Cattle in their Gosadan / Gaushala / Govigyan Kendra / Other institution by the name \_\_\_\_\_ as per the details given below

OR

Is proposed to be established and the need for such an institution is justified to cater to the component of protection / conservation / welfare of the cow in accordance with the provisions of the Act.

1. Name and Address of the Organization:
2. Name and Address of the Institution (Running or Proposed):
3. Name of President / Secretary / Contact Person with contact details:
5. Total number of Animals given shelter / proposed to be given shelter in the said institution:
6. That there need for the said institution is justified due to following reasons:

The credentials of the above organization that proposes to establish / operate the proposed institution are hereby testified

Place:

Date:

Signature and Official Seal

Name of Officer:

Designation:

Mobile & Email

Countersigned by Deputy Director (AH&B)

**REGISTRATION CERTIFICATE**

[See rule 6 (3)]

Certified that \_\_\_\_\_ has been registered at serial No. \_\_\_\_\_ in the Register of institution of the Aayog as a \_\_\_\_\_ (GauSadan/ Gaushalla/ Cow Sanctuary/ Gau – Vigyan Kendra/ Others) as per the provision of section 13 (1) of The Himachal Pradesh Gauvansh Sanrakshshan And Samvardhan Act, 2018 (Act No. 2 of 2019) and rules framed there-under and registration is granted subject to the following conditions:-

- (1) The institution shall abide by its constitution.
- (2) The Institution shall discharge its functions for the cause of objects for which it is constituted.
- (3) No property of the Institution shall be disposed of in any manner without the prior permission of the Aayog.
- (4) All proceeds received in the name of institution shall be accounted for in proper books and audited by the Chartered Accountants or corresponding agency.
- (5) Institution shall submit its audited account and detailed if called for by the Aayog as and when required.

A certified copy of document is returned herewith for proper custody and record of the Institution.

Place:

Date:

Member Secretary  
Himachal Pradesh Gauseva Aayog





**Details of property IMMOVABLE**

Agriculture Land (19)	Value (20)	Non-Agriculture Land (21)	Value (22)	Building (23)	Value (24)

**Details of property MOVABLE**

Live-stock (25)	Value (26)	Securities (27)	Value (28)	Investment (29)	Cash Value (30)	Equip-ment (31)	Imple-ment (32)	Vehicle (33)

Signature of Head of Institution

[See rule-7]

**Application for financial assistance from the H.P. Gauseva Aayog for an Institution.**

Name of the Institution \_\_\_\_\_

Category under which registered: Gosadan / Cow Sanctuary/ Gaushala / GauVigyan Kendra / Others. (Name to be specified: \_\_\_\_\_)

To

The Member Secretary,  
The Himachal Pradesh Gauseva Aayog,  
Shimla-5

**Sub: Application for financial assistance to the Institution registered under "The Himachal Pradesh Gauvansh Sanrakhshan And Samvardhan Rules, 2022".**

Sir,

Whereas the aforesaid "The Himachal Pradesh Gauvansh Sanrakhshan And Samvardhan Rules, 2022" provide for financial assistance to Institutions engaged in protection, conservation and welfare of the cow under the provisions of "The Himachal Pradesh Gauvansh Sanrakhshan And Samvardhan Adhiniyam, 2018".

Now, therefore, this Institution intends to seek such assistance under the said Rules, hence, this application, accompanied by such particulars as required is being submitted in triplicate.

Full Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Head of the Institution  
Seal of the Institution

**Description of documents to be submitted:-**

1. Registration certificate of the Organization with the HP Gauseva Aayog.
2. Copy of the proposal for which assistance is sought whether for infrastructure development/ augmentation / running of the institution.
3. List of activities related to protection, rehabilitation, conservation and welfare of the Cow for the last one year duly verified by the Veterinary Officer and / or member / special invitee member of the H P Gauseva Aayog.
4. Details of financial assistance sought in the past and present, from other sources including government departments / agencies, public donations, under CSR and other agencies on an affidavit.
5. Papers pertaining to the land ownership.
6. Audited financial reports / papers.
7. Details of financial assistance received in the past from other sources including public donations etc.
8. The proposal to be recommended by Panchayat/ local administration as well as Veterinary Officer and Deputy Director Animal Husbandry.
9. Copy of Project Proposal with Detailed Estimates either prepared by or duly approved by a civil engineer employed with a government department / agency.
10. Certificate from a Nationalized Bank on its letterhead verifying the account details as per

Annexure VIII.

Date of Application:

Signature  
(Head of  
Institution)

[See Rule 6 & 7]

(To be obtained on the letter head of the Bank)

To

The Member Secretary,  
Himachal Pradesh Gauseva Aayog.

We hereby certify the following details for the transfer of funds to the Organization mentioned below who is having account with our bank:

1. Name of the Organization:
2. Address of the Organization:
3. Name of Bank, Branch & Address:
4. Account No. of the Organization:
5. IFSC Code Number of the Bank:
6. Name, address and designation of signatories of the organization:

Signature

Name and Seal of the  
Bank